

## ASCUS Meeting Minutes - 02/03/12

### Alhambra School District

#### Opening Remarks – Rose Whelihan

#### Acronyms

- AOI – Arizona Online Instruction
- ADA – Average Daily Attendance
- ADE – Arizona Department of Education
- ADM – Adjusted Daily Membership
- ELL – English Language Learners
- ESS – Exceptional Student Services
- FERPA – Family Educational and Privacy Act
- FTE – Full Time Equivalent
- JTED – Joint Technology Education District
- LEA – Licensed Education Agency
- SDER – School District Employee Report
- SDDI – Student Data Detail Interchange
- SPED - Special Education
- STAR – System Training and Response Team (no longer available)

Due Dates – From the ADE website: Districts: <http://www.azed.gov/finance/data-collection-dates-for-districts/>

Charters: <http://www.azed.gov/finance/data-collection-dates-for-charters/>

Budgets: <http://www.azed.gov/finance/due-dates-budget-afr-and-affidavits/>

#### April 20<sup>th</sup>, 2012 Meeting

- Peggy Staples from ADE SPED
- How to read and balance SDDI – Sahuarita Unified School District SAIS balancing process
- Record Archiving
- AZ Safe
- Who is retiring?

#### Additional Comments:

- SDDI Concurrency 80-2 lists concurrencies district public and Charters. The 80-1 only lists concurrencies between public and charters.
- Big improvement from ADE customer service was noted.
- Why vendor meetings in the afternoon instead of morning? Presenters are easier to schedule in the morning. If we receive new information from ADE presenters in the morning, we can discuss with our vendors in the afternoon.

### Action Items:

- Directory on ASCUS website. Mary will send email to all members. Please respond with name of main SAIS contact and software vendor.
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### **Mark Masterson – Chief Information Officer, ADE**

#### Replacing SAIS

- Cost estimate 10 million dollars
- SAIS business rules are currently being reviewed by members from LEAs.
- The new system will be transparent.

The State of SAIS – Providing “Knock your socks off service” <http://www.azed.gov/information-technology/it/presentations/>

Integrity is run twice a week on Tuesday and Thursday. Goal with current SAIS hardware is to run on Sunday, Tuesday and Thursday. Integrity schedule can be found on the IT Bulletin Board at <https://www.azed.gov/Administrators/IT/bb/default.aspx>

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**Colleen Luger – SAIS Maintenance and Operations Team, ADE**    [colleen.luger@azed.gov](mailto:colleen.luger@azed.gov)

**Linda Jewel – Deputy Chief Information Officer, ADE**

ADE IT Modernization Update **Romony – Please add link here**

- SLDS data will be released to districts prior to public. February goal.
- What’s Coming this Spring – Mark Masterson
  - Student-Teacher Connection is mandated by the Federal government
    - KG-12 students must be accurately scheduled for the entire day
    - Districts should begin cataloging their courses to the NCES (National Center for Education Statistics) standards
    - Letter was released this week to the 1<sup>st</sup> picked district. These districts will test.
    - See additional emailed information from [lisa.blyler@azed.gov](mailto:lisa.blyler@azed.gov) below.

#### Additional Information

- Dependencies are dropped during fiscal year roll forward. ADE is working to correct this issue.
- Foot print tickets are combined into global tickets if issues are the same. ADE is working on furthering notifications to LEAs on these global tickets to the IT Bulletin Board.
- SAIS releases should also be posted to the IT Bulletin Board.
- High priority – Records processing out of order. This will be looked at during the next couple of weeks.
- IT is driven by the School Finance schedule; Aggregation for example.
- Submitting students with name “Neednewsaisid” fix

- Specific questions that were sent to Terry Mendez are answered on the [SAIS Frequently Asked Questions document](#)
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## **Lyle Friesen – Director of School Finance, ADE**

### 4 Census Date ADM

- There are currently two bills in legislation right now.
  - Moves 4 census dates to 3 dates
  - Moves us back to 100<sup>th</sup> day SB1456
- ADA has been removed from ADM calculations

### Proof of Residency – Effective September 22<sup>nd</sup>, 2011

- [Arizona Residency Guidelines and Forms](http://www.azed.gov/finance/forms/) can be found on the School Finance website at <http://www.azed.gov/finance/forms/>
- LEAs can use current documentation which proves Arizona residency providing the LEA form contains the same data.
- Addresses must be reaffirmed every year. Reaffirmation documents must be kept for 4 years.
- Every student must have a POR.
- Students who fall under McKinney-Vento are not required to have POR.
- CPS, Foster Care and Refugee students require further research.
- Do we not enroll students until the POR is received?

### Status of Transfer Students Using W4 Code

- A parent/guardian signed withdrawal form containing specificity of future LEA can be considered sufficient documentation of a transferring student. This student can be withdrawn with a W1.
- Lyle will work with Rose on getting clarification in written form with the Director of Research and Evaluation.
- W10 codes also require further review.

### School Finance Update

- Integrity rules are currently being reviewed.
  - JTED main or central enrollments are eligible for 1.25 ADM. Statute currently contains “owned and operated” language. ADE will be sending districts who are members of JTED requesting additional information regarding ownership of a JTED facility.
  - Aggregation dates currently list April 1<sup>st</sup> which is a Sunday and the last aggregation taking place on June 1<sup>st</sup>. Lyle will initiate discussion regarding another aggregation mid-June for LEAs still in session.
  - Lyle is looking at absence adjustment rules. The new rule basically negates approval for any LEA.
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**Lisa Blyler – Business Liaison, ADE (emailed message following ASCUS meeting):**

The Race to the Top funds to complete the Student-Teacher Connection was recently awarded and we just received approval to purchase the tool that will help with the project this week (February 15<sup>th</sup>, 2012). I understand that Mark's announcement came as a surprise with lots of questions! We want you to know that we are working on a plan for implementation – as you can imagine, it will be quite the undertaking for a statewide effort like this. I realize this isn't the specific information you might have been hoping for, but our team priority at ADE IT is to make sure we have a solid plan before we move forward.

## **Race to the Top – The Student-Teacher Connection**

### **Message to ASCUS Members**

Nothing is more important than the success of Arizona's students and the educators who touch their lives. And by now, you have heard about some of the key activities backed by Race to the Top funds to help make this vision a reality – from empowering great teachers and leaders to ensuring decisions affecting students and teachers are driven by the most accurate data.

With every plan comes a solid foundation. That is what the Student-Teacher connection is all about. It empowers Teachers to better affect their student's academic success; LEAs to proactively see and act on the relationship between student successes and teachers; and Leadership to make data-driven decisions for more meaningful teacher evaluations, statewide policies and more.

The first step in creating complete visibility and transparency is to create connections between a student, a teacher and a course. Over the next few months, you will be seeing information and tools to help make a smooth transition as we embark on this exciting opportunity for Arizona educators.

As always, we want to hear from you. Please don't hesitate to contact us at [stconnection@azed.gov](mailto:stconnection@azed.gov) with any questions you may have.